

Ist Semester

Assignment Question Paper

Session: 2025-26	Max. Marks: 30
Program Name: BA English	
Course Code: SECEC-01	Course Title: Skill Enhancement Course in English Communication

NOTE: All questions are compulsory

SECTION-A

2*6=12 marks

Q. No.	NOTE: Short answer type question (approx. 150 to 200 words)	Marks
1	What is feedback in communication?	2
2	What is the importance of presentation skills in professional life?	2
3	What is the role of body language in presentation?	2
4	Why are interpersonal skills important in the workplace?	2
5	What is non-verbal communication?	2
6	What is the difference between verbal and non-verbal communication?	2

SECTION- B

6*3=18 marks

Q. No.	NOTE: Long answer type question (approx. 350 to 500 words)	Marks
7	Explain in detail the differences between formal and informal communication.	6
8	Discuss the role of verbal, non-verbal, and visual communication in an effective presentation.	6
9	What are professional skills? Explain their importance in personal and career development.	6